

## **James Gillette**

4686 Crosswater Rd, South Jordan, Utah 84009  
(702) 767-4747, [jay.steven.gillette@gmail.com](mailto:jay.steven.gillette@gmail.com)

### **Education**

Brigham Young University, Provo, UT Fall 2009-2010; Winter 2013-Summer 2017  
English Major, Minor in Spanish

- Cumulative GPA: 3.0

### **Experience**

Intern, BYU NCAA Sports Compliance, Provo, UT Summer 2013-Spring 2014  
Compliance officers that ensure each BYU sports teams follow NCAA Regulations

- Communicate with university administration to ensure athletes are following school regulations with their courses and following the honor code.
- Communicate with coaching staff to ensure they are following both school and NCAA guidelines in regards to how they train their athletes
- Designed and conducted instructional and educational presentations to coaching staff and athletes on annual changes to NCAA rules and regulations.
- Collaborated with a team of compliance officers to formulize

Manufacturer's Rep, JG Gadgets, Salt Lake City, UT Fall 2015 – Winter 2016  
Representative

- Operations and Sales
- Research and contact potential clientele on behalf of principal
- Collaborate effectively principals to ensure product delivery to clientele

### **Athletic Achievement**

Member, BYU Swim Team Fall 2009-Fall 2010; Fall 2013-Winter 2014

### **Other Activities/Skills**

Fluency in Spanish Fall 2012-Present

Served LDS Mission: Asunción, Paraguay January 2011-January 2013

Boy Scouts of America, Eagle Scout April 2009

Set PA:

- I and Me (2014) – Student Film at BYU
- Charter Commercial (2014) - <http://bit.ly/2r2ctYU>
- John Muir Health (2015) – Backlot in Burbank, CA (Two ads shot-back-to-back) (Director Aaron Ruell)
- No Walk in the Park (2015) – Student Feature Film at BYU
- Enchanted Christmas (2017) – Hallmark Feature Film
- In Emma’s Footsteps (2017) – Independent Feature [Key PA]

Freelance Projects as a Script Supervisor:

- Bivy: Kickstarter (2016) - <http://kck.st/2r2iYeh>
- NuSkin Corporate Ad (2017) – Freelance Work for Wallaroo in Provo

Office PA:

- Hereditary – Feature Film (2017)

Wardrobe PA

- Andi Mack – Season 2 (2017)

Note: Not all projects listed have links to their final cut due to privacy/lack of availability from their respective director/producer(s).