

ERIN WALSH

New York, NY | erinwalsh17@gmail.com | 502-639-1099 | linkedin.com/in/erinwalsh17/

PROFILE

Aspiring documentary producer and director. Detail oriented and a quick learner. Experience scheduling and coordinating in a fast-paced environment. Confident communicator, skilled in crisis management. Strong interest in current events and social justice issues. Completed college capstone in news production. Prepared for a challenge.

EDUCATION

University of Cincinnati, College-Conservatory of Music Cincinnati, OH | May 2017

Bachelor of Fine Arts in Electronic Media

- Minors in Marketing & Spanish
- Magna Cum Laude
- Dean's list: All semesters

Don Quijote Language School Madrid, Spain | 2016

Spanish Language and Culture Intensive

HONORS & AWARDS

- Cincinnatus Scholar: The cornerstone scholarship program for the university
- Omicron Delta Kappa, Alpha Theta Circle: National leadership honor society
- Bearcast Media: Editor, Social Media Team
- Sigma Phi Women's Honorary: Highest honor available to undergraduate women
- Campus Tour Guide: Communications Chair
- Alpha Phi Omega National Service Fraternity: Internal Vice President, Service Chair
- Student Government: Senator
- Kappa Kappa Gamma Sorority
- Senior Class Officer: Event Chair

SKILLS

Production

- Adobe Creative Suite
- Avid Media Composer
- News Writing
- Archive, Stock Research
- Basic HTML/CSS

Office

- G Suite
- Microsoft Office
- Scheduling
- Social Media Management
- Budgeting

PRODUCTION EXPERIENCE

TINY HORSE New York, NY | Mar '20 - Present

Archival Associate Producer for the upcoming PBS Broadcast Out Loud. Work with editors and producers to determine archival needs to help build the narrative. Manage archival research, vendor log, and licensing. Organize, log archival sources.

POST ROAD PICTURES New York, NY | Nov '19 - Present

Associate Producer for the feature documentary film Pay Or Die. Conduct interviews. Manage release forms and gear. Coordinate on-camera talent on set. Behind the scenes photography for marketing content. Research grants and conduct outreach to philanthropists and organizations. Creatively direct social media accounts.

LEFT/RIGHT TV New York, NY | Aug '19 - Mar '20

Production Assistant for an unreleased six part docuseries. Managed research for archival and stock footage. Logged videos, stills, and audio. Conformed scripts. Negotiated license agreements. Oversaw release forms. Managed archival budget. Submitted fair use claims. Fact checked. Coordinated with Rights & Clearances staff.

WLKY-TV, HEARST TELEVISION Louisville, KY | Jun '16 - Aug '16

Gathered field content for stories. Wrote scripts, voiceovers, and packages for the evening news. Logged interviews using standard time codes. Assisted in editing videos in a post-production suite. Gathered b-roll and sound.

BEARCATSTV Cincinnati, OH | Aug '15 - Apr '16

Logged and edited videos, including interviews and promotional material. Filmed NCAA Division I basketball, football, and soccer games. Directed live streams for press conferences and games. Recorded video feed from CBS Sports live trucks.

OTHER EXPERIENCE

CAREGIVER + PERSONAL ASSISTANT New York, NY | Jan '19 - Jul '19

Tended to the care and wellbeing of six children, ages ranging from newborn to 10 years old. Utilized Montessori education caregiving principles. Coordinated all appointments, deliveries, transportation, grocery shopping and online orders.

WALSH'S CELTIC CENTER Louisville, KY | Jan '18 - Jan '19

Logged and tracked store inventory of 1,000+ different products. Managed social media accounts and created e-newsletters. Designed new store logo. Oversaw an annual budget of \$50,000. Analyzed trends in order to place efficient orders. Built relationships with vendors. Oversaw design of renovation and remodel.

FOOD LITERACY PROJECT Louisville, KY | Mar '18 - Nov '18

Facilitated hands-on educational programs with youth and adults. Supervised and led volunteers in executing projects. Developed science and wellness curriculum for middle school students. Canvassed communities to educate about food programs.

YOUTH GARDEN PROJECT Moab, UT | May '17 - Nov '17

Planned and led a nine-week summer camp. Wrote lesson plans for a ten-week afterschool program. Led field trips for grades K-6, following Core Curriculum standards. Managed social media platforms and executed marketing campaigns.

MAINSTREET CONNECTION CENTER Cincinnati, OH | May '15 - Apr '17

Answered phone line of the main campus information desk. Coordinated food deliveries with campus services. Managed money going onto student accounts. Handled administrative office duties.

SOTENI INTERNATIONAL Cincinnati, OH | Aug '16 - Dec '16

Wrote, designed, and sent weekly e-newsletters to 900+ subscribers. Designed logo for annual fundraising event and graphics for digital and print campaigns. Managed social media platforms and photo database. Redesigned and updated website.