

# Wessley Steele Smith

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## EXPERIENCE

### **NBCUniversal**

May 2018-August 2018

#### *TODAY Show Weekend Edition Intern*

- Assisted producers in show production by distributing scripts, logging tape, transcribing video, and completing music cue sheets
- Conducted research on guests to prepare producers and talent for segments
- Assisted producer with on-location production for taped interview segments for *Sunday TODAY* and *TODAY*

### **A New Take Studios**

May 2018-Present

#### *Administrative Intern*

- Managed marketing and fundraising campaigns for *A Deeper Love* and *The Verdict*
- Developed creative partnerships between the Studio, corporations, and NPOs

### **White Elephant Enterprises, Spartanburg, SC**

#### *Film Intern*

January 2017-Present

- Produced, directed, filmed, and edited *Northside Artlets*
  - <https://vimeo.com/217393931>
- Shot footage for *StartMe: Spartanburg*
  - <https://vimeo.com/238221634>
- Developed skills in working with a film crew and collaborative production

### **Synergy in Action, West Valley, Utah**

June 2017-January 2018

#### *Senior Documentarian*

- Documented the community aid and outreach programs that this non-profit organization provides for refugees, immigrants, and low-income communities
- Wrote, produced, directed, shot, and edited documentary *Synergy in Action: Impact through Collaboration*
  - <https://vimeo.com/250223230>

### **Old Gold & Black (Wofford College Student Newspaper)**

September 2016-2018

#### *Senior Writer*

- Articles published on various investigative issues at Wofford, including social climate and infrastructure
- Consistently delivered quality articles biweekly
- Produced general, investigative news articles and features for each 2-week cycle
- Contacted and organized interviews with Wofford faculty, staff, and students

## SKILLS

**Computer:** Adobe Premiere Pro, Adobe Lightroom, Final Cut Pro, MS Word, PowerPoint; Page, Keynote; Facebook; Twitter; Instagram; Skype; Avid Media Central, Asana, Slack

**Language:** Intermediate High ACTFL Certification in French

**Camera:** Sony HXR-NX5R; Canon t5i, 24-105mm, L-series; Canon XC10, f/2.8 to 5.6 SLR manual zoom lens

## **Certifications**

**Taxes:** Basic tax preparer certification, IRS through VITA

**First Aid:** Certified for adult First Aid/CPRE/AED, American Red Cross

## EDUCATION

**Wofford College, Spartanburg, SC**

September 2015-Present

Major: BA in English & French

Concentration: Digital Media Art & Film

GPA: 3.62

**Honors & Awards:** National Society of Leadership and Success, Sigma Tau Delta English Honors Society, Dean's List 6 semesters

### **International Studies:**

#### *Prague, Czech Republic*

- Charles University: Summer 2017

#### *Rabat, Morocco*

- IES Rabat: Spring 2018

