

Spencer J. Klein

739 23rd St.
Santa Monica, CA 90402

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Spencer@WildOakProductions.com

EDUCATION

Skidmore College, Saratoga Springs, NY December 2018
Bachelor of Science (Management & Business Major with a Minor in Arts Administration)

- First Year Experience Peer Mentor
- Peer Tutor in Spanish
- Thoroughbred Ambassador

PRODUCTION EXPERIENCE

Set Production Assistant, The Intellectual Property Corporation, Atlanta, GA February 2019 - July 2019

- Participated in the day-to-day production operations of an episodic true crime show.
- Worked closely with all Production Staff, Crew, and Show Host on nearly all elements of television production
- Occasionally charged with traveling out of state for filming and put in charge of production coordination for remote shoots.
- Filled many on-set roles including: PA, On-Set Photographer, Grip, Electrician/Lighting Tech, Driver, Gaffer, and more.

Freelance Video Editor, CityGyd, Los Angeles, CA Summer 2018 - Present

- Work with independent tour guide company to compile footage from tours and edit for publication on YouTube.

Event Production Intern, NVE Experience Agency, Los Angeles, CA Summer 2018

- Participated in research and planning for numerous events with varying budgets.
- Aided in reporting on live events for company blog
- Assisted with packing and transporting of props to events.

Production Intern, Myriad Productions, Glens Falls, NY Spring 2017

- Participated in the game-day production of in-arena entertainment for various sports teams in Upstate NY.
- Shot live sports game camera for Livestream and in-arena viewing.

Production Intern, CBS Television Distribution, Studio City, CA Summer 2016

- Filled a variety of roles including: receptionist, wardrobe assistant, stagehand, voice-over assistant, and personal assistant to Louis Aguirre, Keltie Knight, and Debbie Matenopolous (Hosts of "The Insider").

Summer Promo Intern, Stage 29 Productions, Hollywood, CA Summer 2014
Production Assistant, Psycho Rock Productions, Sherman Oaks, CA Summer 2013

COMMUNICATIONS EXPERIENCE

Freelance Photographer, Self Employed, Various June 2015 - Present

- Specialize in outdoor portrait and landscape photography.
- Proficient in both digital and 35mm film photography.
- Work with Brands, Agencies, Models, and other artists to create content.
- Manage all steps of the planning and execution process (from outreach to post-production).

Account Executive, PureRED, Stone Mountain, GA June 2019 – December 2019

- Aid in designing, proofing, and traffic coordination working on the national Kroger enterprise account.
- Work with client to ensure accuracy of all ads and distribution sheets.
- Communicate with printers to coordinate print runs and distribution channels.
- Collaborate with production artists and other account executives to build, design, and revise weekly circular advertisements.

Social Media Influencer, ApexDrop Influencer Marketing, Various Summer 2018 - Present
Promoter, L'Affaire Musicale & Orlove Entertainment, Hollywood, CA Summer 2018
Strategic Advisory & Events Coordination Intern, MediaLink LLC, Century City, CA Summer 2017
Campus & Regional Manager, Fresh Prints, Various Locations Winter 2017 – January 2020
Promoter, Ashlee Williss Music, Los Angeles, CA Spring 2015 - Summer 2016
Production Intern, Belusso: Los Angeles/Saint Tropez, Los Angeles, CA / Miami, FL. Summer 2015
Recruiting Intern, Doctor on Demand, Hollywood, CA Summer 2014

VOLUNTEER & CO-CURRICULAR ACTIVITIES

Headline Writer, Skidmo' Daily, Saratoga Springs, NY Fall 2016 - Spring 2017
Writer/Section Editor, The Skidmore News (Sports Section), Saratoga Springs, NY Spring 2016 - Fall 2017
Volunteer, Sports Spectacular, Los Angeles, CA Spring 2010 - Present

- Assist in the production of annual fundraising gala helping raise money for research to cure childhood diabetes and obesity

Donor/Outreach Aid, The Speedy Foundation, Various 2013 - Present

- Assist in the promotion and outreach for regional organization raising awareness for the importance of mental health and suicide prevention, mainly in the Rocky Mountain region.

SKILLS

Fluent in Spanish. Knowledgeable with social media (audience statistical insights); Advanced skills using Microsoft Office; Basic knowledge of HTML. Experience using Avid suite (Interplay Assist, iNews, and others). Experience using Adobe CC Software (After Effects, Lightroom, Photoshop, Premiere Pro, Story, and others). Highly proficient using LAGO Explorer and IBM Proofing Manager.

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WORK EXPERIENCE

SET PA/AP	INJUSTICE WITH NANCY GRACE (SEASON 1) (2019)	INTELLECTUAL PROPERTY CORPORATION
SET PA	"FORAKER"-CYRUS REYNOLDS (MUSIC VIDEO) (2018)	FOURTH FLOOR ENTERTAINMENT
AD/SET PA	"DEBTOR'S COURT" (ONLINE SHOW) (2018)	TRI AMERICAN PRODUCTIONS
SET PA	"NO GOOD DEED" (SHORT FILM) (2018)	FOURTH FLOOR ENTERTAINMENT
SET PA/2 ND AC	SHANGHAI SOLE (SHORT FILM) (2018)	BOONE ENTERTAINMENT
PRODUCER	"RESPOND TO THE UNSEEN" (COMMERCIAL) (2018)	WILD OAK PRODUCTIONS
PA	HOUSE HUNTERS (SEASON 144) (2017)	PIE TOWN PRODUCTIONS
SET PA/DIT	"WOLVES" -BNTLY (MUSIC VIDEO) (2017)	FOURTH FLOOR ENTERTAINMENT
SET PA	"SCRAPS" -NATASHA HUNT LEE (MUSIC VIDEO) (2017)	FOURTH FLOOR ENTERTAINMENT
PA/CAMERA OP	ADIRONDACK THUNDER/ALBANY RED DEVILS (2017)	MYRIAD PRODUCTIONS
PRODUCTION INTERN	ENTERTAINMENT TONIGHT & THE INSIDER (2016)	CBS TELEVISION DISTRIBUTION
SET PA/CAMERA OP	LIAR'S POKER (2015)	TRI AMERICAN PRODUCTIONS
PROMO INTERN	THE DOCTORS (SEASON 7) (2014)	STAGE 29 PRODUCTIONS
SET PA/EXTRA	108 STITCHES (2013)	PSYCHO ROCK PRODUCTIONS

EDUCATION

B.S. Business	Skidmore College	2015-2019
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To whom it may concern,

My name is Louis Aguirre and I am the co-host of the nationally syndicated nightly entertainment news TV show, The Insider distributed by CBS Television. Over this past summer, I had the great fortune of having Spencer Klein work with me as my assistant. From the get go, Spencer impressed me with his drive, his passion for the entertainment business, his knowledge and strong work ethic.

Spencer was not only a hard worker but also proved himself to be highly motivated and very proactive, often times anticipating my needs and executing the appropriate task without being asked. Spencer is a very skilled researcher and helped me prep for several on-camera interviews with stars such as Ellen DeGeneres, Melissa McCarthy, Leslie Jones, Kate McKinnon, and Boy George. Spencer not only did the research but also assisted me in preparing questions for the interviews and really showcased his skills as a journalist and producer.

Spencer would also accompany me to film junkets, such as “Ghostbusters” where he again impressed me with his professionalism in dealing with celebrities and making sure I had all the resources I needed to preform my tasks to the best of my abilities. Whether it was on stage during the taping of our shows, or on location for shoots, Spencer was always prepared and more importantly always made sure I was prepared and had everything I needed. I believe Spencer Klein would be a terrific addition to your organization and without question highly recommend him for the position he is being considered for.

Kind regards,

Louis Aguirre

Co-Host



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