

# KJERSTEN SORENSEN

✉ kjersten.sorensen@gmail.com

☎ (801) 809-8867

📍 Riverton, UT 84094

## PROFESSIONAL SUMMARY

Versatile Content Writer proficient in researching, writing and editing diverse content. Works with minimal input to produce engaging, authoritative and error-free work. Autonomous yet communicative with 2-year history of superior performance in remote environments. Focused Assistant Director with proactive mindset. Prevent issues with creative, hands-on solutions built on deep understanding of successful business practices. Complete scheduling and pre-production quickly and accurately to produce excellent final products.

## SKILLS

- Team Leadership
- Scheduling
- Staff Management
- Content Development
- Editing
- Proofreading
- Creative writing
- Grammar usage
- Google Drive
- Project Management
- Research

## EDUCATION

**Utah Valley University**  
Orem, UT • Expected in 2022

**Associate of Science:** Digital Cinema

- Received Sterling Scholar
- Received Women's Success Center Scholarship
- Majored in Digital Cinema
- Coursework in editing, writing and on-set production

## WORK HISTORY

**Utah Valley University - Assistant Director, Writer**  
*Orem, Utah • 10/2020 - 12/2020*

- Collaborated with management, technical crew members and professors to organize efficient operations and achieve demanding schedule targets.
- Worked with crew members and actors leaders to arrange schedules based on production requirements and available resources.
- Utilized exceptional writing, editing and proofreading skills to produce engaging and error-free content.

**Utah Valley University - Film Editor, Location Manager**  
*Orem, Utah • 04/2020 - 05/2020*

- Performed post-production work, including assembling raw material, editing sound and sequences and providing final product within time and budget constraints.
- Worked with directors before scouting and choosing locations to define location needs.
- Improved on-set skills through consistent hard work and dedication to the short film.