



SHAY SCHOLES

Director, Producer, and Editor

PHONE: 360-701-1311

Vancouver, BC

Park City, UT

WEBSITE:

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scholessha.wixsite.com/shayscholesfilm](https://scholessha.wixsite.com/shayscholesfilm)

EMAIL: scholessha@gmail.com

Dear Employer,

Hello! My name is Shay Scholes. I graduated this May from the Film Production Program at UBC and would love to work for you as a production assistant.

In the past, I have been described by employers and crew members as a hard-working, punctual, driven, friendly, and engaging team member. My moniker among my classmates is "Film Mom" for these reasons, as I'm always available when someone's in need, and to this end I won the award for Woman In Film at this year's POV Film Festival. I have much experience in film and video production, organization, and scheduling. I have also spent time working as the sole video editor and teaching assistant for the UBC Asian Studies professor Colleen Laird, as a Script Supervisor on a feature film funded by the Canada Grant Council that wrapped in September, and as an on-set PA for The Beehive film in August. These experiences have taught me vital time management and organization skills I would apply as your assistant.

I have my own vehicle, laptop, and have much experience working both on and off set, and I hope you will consider me.

References:

- Mike Johnston (Producer for Beehive):
604-209-2690
- Corey Payette (Director on Les Filles Du Roi);
corey@urbanink.ca
- Colleen Laird, 541-222-9388 or
colleen.laird@gmail.com
- Kristin Szilvassy: kszilvassy@bardonthebeach.org

Work Experience

Script Supervisor, *Les Filles Du Roi*, August-Sept 2021, Vancouver, BC

PA/Runner, *The Beehive*, July-Aug 2021, Vancouver, BC

BTS Documentary Videographer & Editor, *Bard on the Beach*, June-August 2021, Vancouver, BC

- Arranged interviews, attended rehearsals, and captured video of the film's production to then edit into several short form mini-documentaries on Bard's process of adapting their first film.

UBC Video Series Editor & TA for J Horror Cinema at The University of British Columbia, Vancouver, Dec 2019-April 2020

- Organization and delivery of lessons, video essays, and lectures on a strict timeline, funded by an OER grant,
- General teaching assistant duties

Head of Marketing for UBC's Persistence of Vision (POV) Film Festival, Vancouver, 2019-2020

- Created and sourced website materials, Livestream media, and managed live stream elements on Eventive when live for the festival

Videographer / Editor, JDRF Vancouver, Sept 2019

- Promotional video to be shown at annual JDRF Fundraiser Gala

Retail Manager, Olive & Tweed, July-Dec 2020, Park City, UT

- Manager of independent boutique
- Input inventory and orders for new merchandise
- Trained new employees

Computer Experience

Proficient in Premiere Pro, After Effects, Lightroom, Sony Vegas, Microsoft Office, Adobe Creative Suite, Google Drive, Square, POS, and QuickBooks

Education

Film Production Major, University of British Columbia 2018-2021

Film and Video Certificate Program, University of Washington, 2017-2018