

DANNIA TAN

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SUMMARY

Producer with over 10 years in the entertainment industry and 5 years in the marketing industry. Experience with film, commercial, and stage production. Excellent at budgeting, proven ability to pivot and adapt at a moment's notice, and eager to be a great addition to the team! (I also make delicious Chinese rice porridge.)

EXPERIENCE

CREATIVE PRODUCER

Jun 2022-Aug 2022

MrBeast YouTube

Greenville, NC

- Produced several #1 worldwide trending videos with over half a billion views across multiple platforms
- Led negotiations regarding sponsored content
- Point person for dozens of national and international collaboration opportunities
- Streamlined all logistics for diverse video aspects under pressured and expeditious situations

HEAD SENIOR PRODUCER

Jul 2020 – Jun 2022

Chamber Media

Lehi, UT

- Developed and instilled new contact systems used company-wide via Google Suite
- Collaborated with numerous departments from pre-production to final edits
- Managed over 100 budgets and met tight deadlines
- Developed beneficial relationships with clientele, talent agencies, and contractors

UNIT PRODUCTION MANAGER

Oct 2021 – Oct 2021

"Sherlock the Musical"

American Fork, UT

- Coordinated travel and housing details for cast
- Created call sheets, document notices, and various budget implementations
- Supervised script organization

DIRECTOR OF ENTERTAINMENT PRODUCTION

Aug 2018 – Nov 2019

Evermore Park

Lindon, UT

- Interviewed, hired, trained, and directly managed actors/performers
- Drafted legal documents regarding IP, competitions and contests, and talent contracts
- Managed company social media presence on multiple online platforms
- Point of contact for corporations and media outlets

TALENT AGENCY INTERN

Mar 2018 – Apr 2018

Stars Talent Studio

Sandy, UT

- Assisted in website redesign
- Managed hundreds of clients' records to market for roles
- Corresponded with talents and agents regarding scheduling, events, payments due, and updated personal information
- Furthered studio's reach by scouting potential talent

FILM FESTIVAL INTERN

Jun 2017 – Jul 2017

Genova Liguria Film Commission

Genova, Italy

- Responsible for the delivery, set up, and takedown of film equipment
- Mediated cross-cultural activities and conversations
- Assisted in public relations management for multiple directors

EDUCATION

BRIGHAM YOUNG UNIVERSITY – HAWAII

Aug 2013 – Jun 2017

B.S Biology (Emphasis: Biochemistry); Double Minors: Theatre, Psychology

Laie, Hawaii

- *Cum laude*
- President of Seaside Jesters Comedy Troupe Club
- Avid member of choir, orchestra, and cultural clubs

CERTIFICATIONS

- Negotiation (currently enrolled: Yale University, "Becoming a Principled and Persuasive Negotiator")
- BYU-Hawaii Stand-Up Comedy Festival Winner
- Adult & Pediatric First Aid, CPR, and AED

SKILLS

- Google Drive Suite and Microsoft Office Suite
- Typing average 80-90 wpm
- American Sign Language, conversational
- Extensive "Shrek" trivia knowledge