

ANGELICA (or Angie) CARRERA

1284 E 2925 N, North Ogden, UT 84414 (626) 941-7735 aTorresProduction@gmail.com
Experience

Orchard Springs Elementary, Pleasant View UT, Jan 4, 2022 - present

- Paraeducator: assisting Special need students in a Life Skills Class (Special Edu.)
- **“Lady Cameraman” Documentary, Los Angeles, CA. Oct. 2014- On Camera Talent**, was interviewed on my aunts behalf, Dr. Brianne Murphy ASC, Producer & D.P.: Julia Swain

FreeLance Producer/Director 4/11/08-Present

- Director/Producer: met clients to create their production needs including writing the script, creating the budget, Camera Operator, Directing and Editing. Also freelanced for Time Warner Cable as Production Assistant and Video Editor for projects occasionally operated my own Panasonic DVX100b pro camera.

Time Warner Cable/Charter Media, Irwindale CA, 8/16/02-4/11/08

- Director/Producer: Writer of :30 commercials, creating budget for each production, directing them as well as editing and occasionally operating camera.
- P.A./Production Coordinator, duties rotated upon projects; gaffing/lighting, boom operator, 1st Assistant Camera, location scout, coordinated casting auditions, film permits, catering, research, Production Billing & Expenses, Answered phones, set up appointments & meetings, administrative work, drove equipment van to locations, creating release forms and contracts, co-producing and miscellaneous tasks given by Production Managers in a fast pace environment.

GC Services, Irwindale CA, 7/97-8/02

- Manager 10/98-8/02, Managed a collection team to produce a Team Budget of at least 100% every month, training subordinates and reviewing goal and call data,
- Lead Collection Agent 7/97-10/98, taking inbound/outbound calls collecting outstanding traffic citations in order to reinstate their Driver’s License.

Empire Enterprises Inc., Nashville TN, 3/97-7/97

- Production Coordinator, responsibilities to read scripts and research, location scouting, attended strategic/brain storming production meetings, coordinated casting sessions, administrative work and answering phones.

Columbia College-Hollywood, 11/94-7/97

- Administrative Front Office: 11/94-5/95, answering phones in a fast pace environment, prepared report cards and registrations, schedule class changes, etc. s scheduling editing time in different editing bays for students, etc.
- Accounts Payable/Receivable Assistant 5/95-7/96, answering account receivable phone calls and making daily deposits to bank, logging payable and receivable invoices, developing and preparing daily/weekly/monthly accounting reports and counting out petty cash registers.

Education :

2002 Bachelor of Arts in a combination Major: Television Production & Cinema

1994-2002 Columbia College-Hollywood, 18618 Oxnard Street Tarzana, CA 91356

Skills/Logistics

*Bilingual-Spanish/English, Administrative skills, PC/Macintosh knowledge, Adobe Premier Pro, Avid Express, Final Cut Pro, Media 100 Composer , Photoshop, After Effects, Lighting/Grip, Script Supervising, Assistant Director, Camera Assistant, Acting, excellent; communication and people skills, pay attention to details, Management experience, People Skills, enthusiastic and self motivated.

Awards & Recognition

- ❖ GC Services; **Plaque for Top Agent and Outstanding Performance**, 1997
 - ❖ Charter Media; **Circle of Excellence for above and beyond**, Third Quarter 2002
 - ❖ Telly Awards; **Won the Silver Telly Award for Impact “The Garden”**,
Written, Co-Directed, and Co-Produced, "*Best P.S.A. 2003*"
 - ❖ Videographer Awards; **Honorable mention for Impact “The Garden”**
Written, Co-Directed, and Co-Produced "*Best P.S.A. 2003*"
 - ❖ LCA Awards; **Nomination for Mally Mall’s “Hottest Hip Hop Gear”**
Directed and Co-Produced "*Best Retail Spot 2004*"
 - ❖ LCA Awards; **Nomination “Passion for Fashion”**
Directed and Produced "*Best Miscellaneous Spot 2006*"
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