

BERNADETTE GREANEY

Email: brgreaney@gmail.com / Phone: 714-833-0330

PRODUCTION EXPERIENCE

Production Assistant

Powerade	February 2021
Cadillac	January 2021
Colgate	October 2020
Genesis	October 2020

COVID Production Assistant

NFL Honors	January-February 2021
Home Economics Promo	January 2021
Fox's New Years Eve Roast & Toast	December-January 2021

COVID Testing Coordinator

The Chase - Season 2	March-April 2021
Miley's New Years Eve Party (Talent)	December 2021
64th Annual GRAMMY Awards (Talent)	March-April 2022
Billboard Music Awards (Talent)	May 2022
64th Primetime Emmy Awards	September 2022

COVID Testing Manager

People's Choice Awards (Talent)	November-December 2021
You Bet Your Life - Season 1	July-August 2021
53rd NAACP Image Awards (Talent)	February 2022
Independent Spirit Awards (Talent)	February-March 2022

Talent Manager

Star Trek Picard S3 Promo	February 2022
Critics Choice Real TV Awards	June 2022
74th Primetime Creative Arts Emmy Awards	August-September 2022

WORK EXPERIENCE

Jodie Bentley Career Coach

October 2019-June 2022

Client Relations Director

Supervise and provide customer support for three different products. Track sales and income. Pitch and sell to potential clients. Create and social media. Write and proofread marketing and sales emails. Oversee daily business operations.

Randstad

Temp - Warner Brothers January-March 2020

Assistant in the Financial Admin department. Sorted emails. Filed paperwork.

Approved invoices. Mailed checks. Calculated character payments.

Corresponded with other departments.

EDUCATION

2014-
2018

Bachelor of Business Administration in Marketing and MIS
Baylor University - Waco, TX

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Production Assistant

Powerade	February 2021
Cadillac	January 2021
Colgate	October 2020
Genesis	October 2020
LOLA (short)	July 2020

COVID Production Assistant

NFL Honors	January-February 2021
Home Economics Promo	January 2021
Fox's New Years Eve Roast & Toast	December-January 2021

COVID Assistant Testing Manager

The Chase - Season 2	March-April 2021
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COVID Testing Coordinator

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64th Annual GRAMMY Awards (Talent)	March-April 2022
Billboard Music Awards (Talent)	May 2022

COVID Testing Manager

People's Choice Awards (Talent)	November-December 2021
You Bet Your Life - Season 1	July-August 2021

Talent Manager

Critics Choice
Creative Arts Emmys

WORK EXPERIENCE

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