

# Crystal Myler

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## RELATED EXPERIENCE

### Film Production

*Aug 2020 – Present  
Provo, UT*

#### Associate Producer – Martian Studios

- ◆ Managed simultaneous production of episodes for the “Line Upon Line” animated series, collaborating with the director, voice talent, 3-5 illustrators, 1-3 animators, and audio engineers to ensure on time delivery of assets, and provide input on creative direction.
- ◆ Acted as Unit Production Manager for a feature film, including managing locations, casting, budget, contracts, and set dressing.
- ◆ Coordinated hiring of voice actors for upcoming BYU Appleseed drama, post-production illustrators, animators.

#### Video Editor – Martian Studios

- ◆ Edited multiple episodes for the BYUtv series “Come Follow Up,” distilling two-hour conversations to 25-minute show segments.
- ◆ Developed a series of virtual workshops for a Spanish-speaking conference using zoom footage, captured PowerPoint slides, and company branding.
- ◆ Coordinated localization for product launch into 4 languages.

#### Production Consultant – Kaleidoscope Pictures

- ◆ Coordinated filming of interviews in multiple states and countries, including South Carolina, California, New York, Canada, Brazil, Iceland, England, and the Netherlands, including complex technological requirements, as the interviewer and director were participating remotely.
- ◆ Secured venue and film crew for each location, and managed contracts, invoices, and payments.

### MIT Laboratory for Financial Engineering

*Oct 2016 – Oct 2020  
Cambridge, MA*

#### Online Video Course Producer

- ◆ Produced film content for two 12-week online educational courses for MIT EdX coordinating with videographers, website designers, editors, IP coordinator, teaching assistants, and course instructors.
- ◆ Developed and monitored production budgets using \$100,000 teaching grant.
- ◆ Created production schedule of and supported in-class 2-camera video capture with wireless audio capture, guest speaker bonus material, on-location and in-studio shoots.
- ◆ Created editorial scripts, breaking down weekly three-hour lectures into 10-minute modules with in-studio introductions for each unit, as well as course introduction, conclusion, and promotional videos.
- ◆ Post-production supervision for video and audio assets from lecture, in-studio, and on-location bonus material.

#### Event Manager

- ◆ Event management of 10+ high-profile events and dozens of smaller programs in 4 different states, ranging from single to multi-day conferences, including independent lectures, panels, and student dinners.
- ◆ Developed and maintained relationships with organizers, speakers, and hundreds of attendees, including high ranking officials in government, industry executives, high school, and university students.
- ◆ Consulted on and drafted budgets, agendas, collateral materials, and summary reports.

## OTHER EXPERIENCE OF NOTE

Fluent in Spanish, experience with Microsoft Suite, Adobe Premiere, conversant in Harry Potter and Disney quotes.

## EDUCATION

### Brigham Young University

*Aug 2010 – Dec 2015  
Provo, UT*

### Communications B.A; Theatre Arts Studies Minor

Emphasis: Public Relations, Top 5 PR program by PR Weekly magazine 2014