

Mikelle (Michael) Bird

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Summary

I went to Dixie State University in fall of 2020, and took 20 credits with passing grades. In May 2020, I graduated at Westlake High School and earned a GPA of 3.7. My skills include persistence, collaboration, strong work ethic, being kind and friendly, being devoted, self motivation, teamwork, and creativity.

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Experience

Kneaders

09/2018-11/18

At Kneaders I worked as a cashier and learned how to resolve conflicts, handling upset customers, techniques to clean and organize the store, listen carefully, teamwork, gaining a hard work ethic, and being kind to others.

Westlake High School

12/2018-3/2020

I worked at Westlake High School as a sweeper, and I have learned organization, cleaning skills, hard work, working together with others, and time management.

Purple

5/26/2020-8/1/2020

I worked at Purple as a customer care specialist. I took phone calls, answered customers' questions, concerns, helped them start a warranty or a return, and helped them calm down if upset. What I learned from this job is patience, teamwork, how to calm customers down, and time management.

Staples

08/2020-11/2020

I worked at Staples as a print specialist and a cashier. I took phone calls, rang up customers' orders, do returns for any items, process those returns, direct them to where they could find an item, and give them suggestions on what products would be most beneficial to them. I also took care of any closing duties, including locking up the store, cleaning the bathrooms, breakroom, and vacuuming the carpets. What I learned from this job is collaborative skills, to be precise and detailed within my work, and how to become good at sales.

Walmart

01/2021-09/2021

At Walmart, I worked as an online grocery shopper. I picked out orders for each customer, put it into its container, delivered the orders promptly to the customers outside, and restocked any items if necessary. A few things I learned from this job includes to be persistent in my work, how to handle working in a fast-pace environment, how to have exceptional customer service skills, and to be detailed within my work.

Koality House Kleaning

09/2021-12/2021

At this job, I was a house cleaner. I travelled to different clients houses, I organized their belongings, cleaned their bathrooms, wipe down the mirrors, counters, shower, and floors. I also vacuumed and mopped their floors, tidy their beds if requested, and do deep cleaning if applicable. Through this job, I learned to be extremely thorough, to handle my time efficiently, and learn how to work under stressful circumstances.

Freelance Makeup Artist

01/2022-Now

I worked full time as a freelance makeup artist. I did clients makeup and hair. Through this job, I've learned how to keep a steady and successful relationship with clients, be time proficient, and pay attention to detail and help the customer feel satisfied.

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Education

Westlake High School

08/2017-05/2020

School helps me learn about work ethic, and helps me practice teamwork and collaboration.

Dixie State University

8/2020-12/2020

I was a freshman at Dixie State University, and I majored in General Education. I decided to take a break from college to earn money as needed. I am not sure what career I want yet, but I know I want to help people. College teaches me about being responsible, remembering deadlines, and to be kind and aware of those around me.

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Skills

Persistence, collaboration, strong work ethic, being kind and friendly, devoted, self motivation, teamwork, and creativity.