

# Katharina Kirk

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## **Key Skills:**

6 years of Inclusive Montessori Secondary School teaching experience  
1.5 years of experiential education program design and management experience  
3 years facilitation of outdoor and in-school experiential education programs  
Experience in educational course, camp and program design  
5 years of English, drama and dance teaching experience in Thailand, Malaysia and Online  
Proficient in Microsoft Office Word, Excel, PowerPoint

## **Key Characteristics:**

Passion for working with people; driven to inspire and empower people to reach their potential; strong networking and interpersonal skills; proactive, self-starting, great team player, upbeat personality, creative, dynamic, task-oriented, reliable, enjoy travel and learn about cultures.

## **Work Experience:**

### **Secondary School Educator**

August 2017 – present

Elizabeth Academy - Upper Campus

Plan, lead and guide classes in Filmmaking, Entrepreneurship, Team building, Language Arts, Dance, P.E., Socratic Dialogue to the secondary students of our Inclusive Montessori school. Prepare an environment conducive to learning. Design new curriculum for middle and high school.

### **Senior Program Manager of JUMP! Experiences**

July 2015 – March 2017

JUMP! South East Asia

Designed, managed and facilitated experiential education programs in schools and outdoors. Programs focused on personal development, community building, global citizenship and environmental issues.

Oversaw the entire process from initial program visioning, creation, curriculum design, risk management, budgeting, staff training of around 15 facilitators, execution of programs for about 200 students. Traveled to many destinations and interacted with people of various cultures.

### **Freelance Experiential Education Facilitator**

June 2014 - March 2017

JUMP! and CMRCA, South East Asia

Facilitated several in-school and outdoor experiential education programs for Youth and adults.

### **English Teacher**

April 2008 – February 2009

- Various schools and age groups

Taught first, fourth and fifth grade; including lesson plan design and material creation, grading, classroom management, included art and games, also taught drama and prepared 4 stage plays. Designed and delivered English summer camps and activity days.

**Personal Trainer, Zumba Instructor**

July 2012 – July 2019

Chiang Mai, Thailand and Kuala Lumpur, Malaysia

Certified with NASM and Zumba Fitness

Started Zumba Chiang Mai group. Delivered fun, joy and fitness through dance. Guided clients through weight loss and to improved fitness. Helped with establishing and achieving lifestyle goals.

**Fitness Consultant**

March 2010 – September 2010

Total Health and Fitness, Orem, Utah, USA

Analyzed clients' performance and progress. Prepared and conducted product presentations. Designed and delivered workshops about healthy eating and exercising habits to achieve one's fitness goals.

**Customer Service Trainer**

June 2006 – February 2008

Tahitian Noni Intl., Provo, UT

Trained about 200 new and existing employees on providing world-class customer service, sales skills and products for an international Tahitian health product company.

**Education:****Master's degree in Curriculum and Instructional Design**

May 2009 – April 2010

Western Governors University, UT

Recipient of two Excellence Awards

**Bachelor's degree in Exercise Science & Recreation**

May 2009 – April 2010

Utah Valley University, Orem, UT

Graduated with Magna Cum Laude (3.8 GPA), Dean's List every semester, Founder and Representative of the Exercise Science Club, Recipient of the Outstanding Student Award 2009-10

**Teaching English as a Foreign Language (TEFL) Certificate**

March 2008

SEE, Chiang Mai, Thailand

**7 Habits of Highly Effective People Certificate**

April 2007

Utah Valley University, Orem, UT

**Wilderness First Aid**

August 2015

Rescue 3 International

**References:**

Lisa Fels (Elizabeth Academy): (801) 296-0600

More references on request