

# Kate Boyle

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## EDUCATION

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### Brigham Young University

Provo, UT

*Bachelor of English in Literary Media and Cultures, Minor in Media Arts – Graduation August 2025*

2025

- GPA 3.93 – Dean’s List for College of Humanities
- *Scholarships*: 2022 & 2024 BYU Academic Scholarship, 2023 BYUtv Exemplary Student Scholarship
- International Study Abroad, BYU Film and Theatre Study Abroad in London
- Secretary of Student Film Association

## EXPERIENCE

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### BYUtv

#### *Producer’s Assistant*

October 2024 – Present

- Support development of 15 + concurrent drama series by creating, sourcing, and noting large volumes of development materials (decks, treatments, sizzles, casting reels, pilot scripts, etc.) from external studios and networks under the supervision of a producing team
- Support creative production of scripted co-viewing programs for both BYUtv and 5+ global networks (including BBC1, CBBC, and SKY NZ) through co-production deals in the 7-figure range under the supervision of a producing team, including:
  - 53 x 26’ | Emmy & BAFTA-nominated *Malory Towers*, a historical drama (CBBC, King Bert)
  - 20 x 25’ | Emmy-nominated *A Kind of Spark*, a coming-of-age drama (CBBC, 9 Story Media)
  - 8 x 22’ | *Secrets at Red Rocks*, a live-action fantasy co-viewing adventure drama (Libertine/Sky NZ)
  - 1 x 90’ | *The Primrose Railway Children*, a mystery family feature (BBC Scotland, BBC Studios)
- Structure and implement product management software to streamline content production and programming workflows
- Cultivate relationships with 150 + external entities to advance mutual success across collaborative projects

#### *Content Team Assistant*

October 2022 – October 2024

- Expedited team prioritization by completing logistical bottom-line tasks on behalf of 5 network executives (scheduling, travel, purchasing, internal/external communication, documentation, etc.)
- Facilitated development by tracking and reviewing 450+ pitches per year, including writing coverage
- Strengthened network relationships by researching and coordinating with 200+ production companies and industry professionals for all incoming submissions, commissioned productions, and industry conferences
- Executed production operations by implementing industry standard production practices and etiquette as a production assistant for sketch comedy show “Studio C” and magazine show “Hello Sunday”
- Contributed to story development in 2 writers' rooms for the Emmy-nominated TV show "Malory Towers"

### BYU Film Program

#### *Producer | UPM*

September 2024 – October 2024

- Created the production and creative plan for the execution of the award-winning horror short film, “The Goop” and the award-winning surrealist comedy, “El Conejito”
- Supervised all departments by coordinating and approving all creative and logistical decisions, such as talent casting, crew hiring, location scouting, and budget and schedule
- Communicated between departments and our production companies, G & R Productions and Good Road Films, to foster a collaborative environment and secure film financing

#### *Production Assistant*

March 2023 – April 2023

- Executed production operations within industry standard practices to ensure a safe, secure, and efficient set of the production of the psychological drama “Dollhouse”
- Procured and placed 100 + set props and art pieces to create thematically aligned sets

## SKILLS, INTERESTS, & OTHER ACHIEVEMENTS

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- Software: Microsoft Office, Dalet (asset manager), Chrome River (expenses), Asana (task manager), Final Draft
- Emphasis: Co-viewing (4 Quadrant viewing) children, family, and YA media in dominant genre/formats
- Attended BYU’s Theatre and Media Arts Writers Conference to network with industry alumni and professionals
- Created 2 pitch decks and concept videos for an original series and film while studying abroad